

School of Communication Studies - Transfer Form
*For Organizational Communication, Health Communication and Public Advocacy Majors
at Ohio University-Zanesville*

Transfer Requirements

Students who wish to transfer into the School of Interpersonal Communication must have earned at least 48 quarters hours (32 semester hours) of course work with a minimum grade-point average of 3.0 overall, or a 3.0 for the last three (3) consecutive quarters of coursework. Special consideration may be given to students with special talents or membership in historically under-represented groups. Approval of transfer requests depends on the ratio of applications to the number of available openings in the program. Because the number of applications may exceed the number of openings, simply meeting the transfer requirements does not guarantee approval of a transfer request.

Step 1: Complete this application and staple a copy of your DARS, a transcript, or grade slips.

Name _____ PID _____

Current Major and College _____

Home Address _____

Home Phone _____

Email Address _____

Check one area of concentration for which you are applying:

_____ Organizational Communication _____ Health Communication

_____ Political Advocacy

Number of hours completed _____ Overall GPA _____

On a separate sheet, please provide a typed, double-spaced essay that addresses what skills and/or qualities you can bring to the School of Communication Studies (approximately one page in length).

Step 2: Take the completed application, essay, and DARS/transcript to Dr. Rita Ng or Dr. Sheida Shirvani for approval.

Signature of COMS Faculty Advisor if this student
is accepted in COMS at OU-Zanesville

Date

Step 3: All applications will be reviewed by the seventh week of the academic quarter. A letter notifying you of the status of your application will be sent by the end of the eighth week of the academic quarter. This letter will provide you with additional guidelines for completing the appropriate forms to officially change your major.